

How to register to use our “Ask My GP” online service if you are a parent/guardian

Go to our website www.westquaymedicalcentre.co.uk

Click the Ask My GP logo on our homepage



You will then be directed to the below page where you can either:

- Access self-help guides
- Consult our team

Get help from your practice on any matter, but **do not use in emergencies**.

50 characters remaining

Get self help first


Consult your own GP

Do not use in emergencies

If you would like to contact our team, select “Consult your own GP”

On the next screen, you can select:

- **No, please sign me up** if you have not used the system before and would like to make an account
 - **Yes, let me login** if you have already made an account



Have you been here before?

No, please sign me up

Yes, let me login

If you have selected “**No, please sign me up**”, you will be required to complete a form (example below).

Create Account

Please enter your details to use the service.

First Name(s)

Surname

Email

Phone number

Postcode

Password

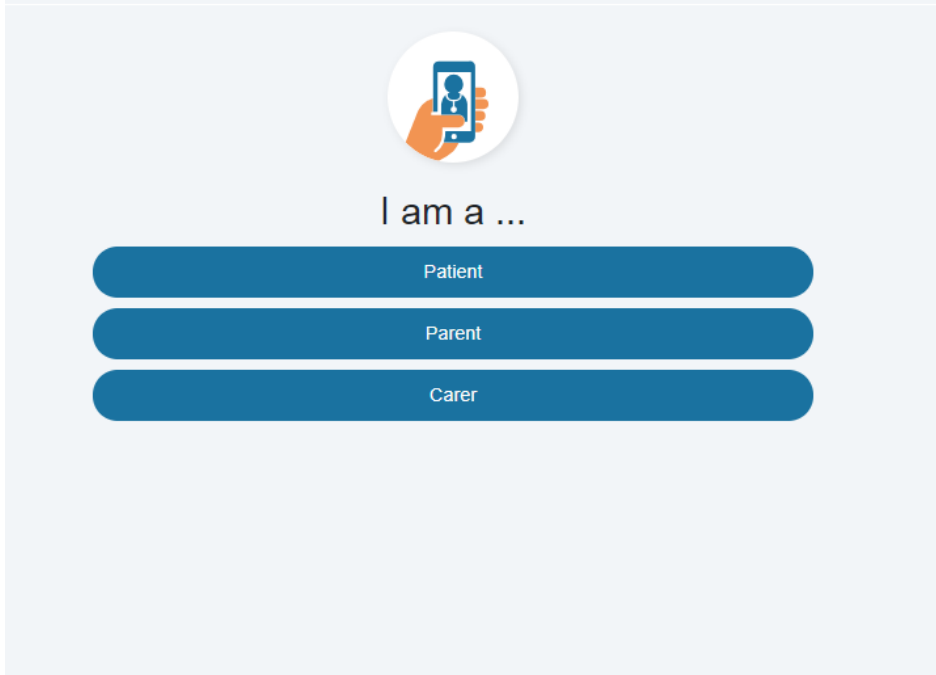
Please accept **The end-user licence agreement**

We may email you concerning your personal requests. We may process your personal data, which may be shared in anonymised form for research purposes. We do not email patients for marketing purposes or pass your personal details to third parties.

Your password will need to be at least 8 characters long, and can't be things like "password", "12345678" or "abcdefgh". The most important thing is not to use short passwords (we suggest more than 8 characters). Spaces are allowed, so you can use a long phrase of three or four random words. A shorter password with a mix of character types will also work unless it is a very common pattern.

Once the above form has been completed, you will now be able to use the Ask My GP system.

The next page will look like this:



I am a ...

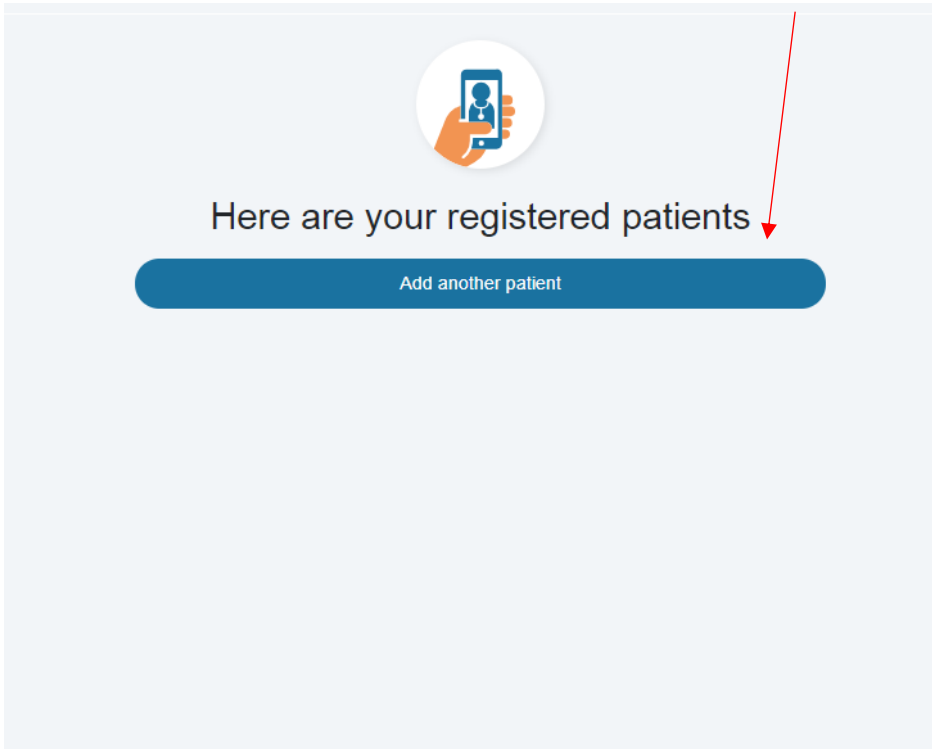
Patient

Parent

Carer

If you are a parent or guardian select "I am a Parent".

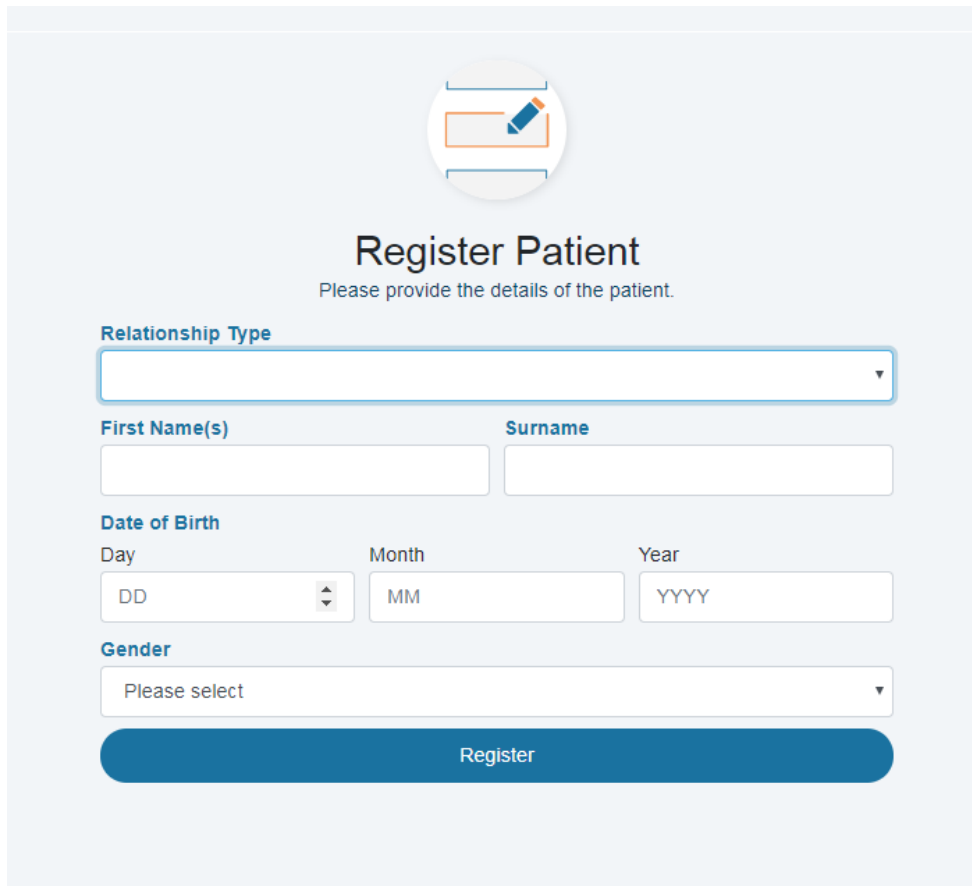
You will need to select "Add another patient"



Here are your registered patients

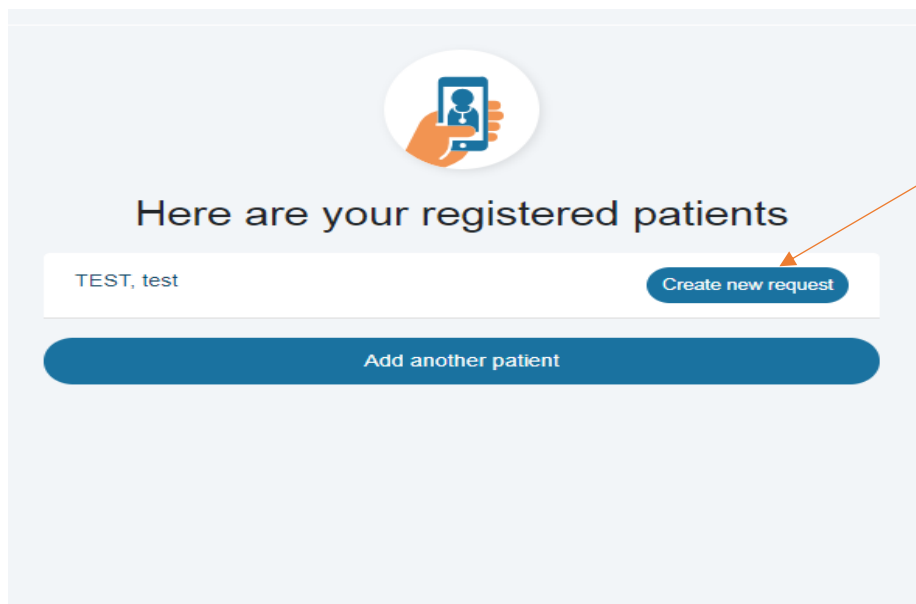
Add another patient

You will then be required to complete further details and click Register.



The image shows a 'Register Patient' form. At the top, there is a circular icon with a clipboard and a pencil. Below the icon, the title 'Register Patient' is displayed in a large, bold font, followed by the instruction 'Please provide the details of the patient.' The form contains several input fields: a dropdown menu for 'Relationship Type', two text boxes for 'First Name(s)' and 'Surname', a 'Date of Birth' section with three dropdown menus for 'Day' (labeled 'DD'), 'Month' (labeled 'MM'), and 'Year' (labeled 'YYYY'), and a dropdown menu for 'Gender' with the placeholder text 'Please select'. At the bottom of the form is a large blue button labeled 'Register'.

You can then select "Create new request" to use the Ask My GP system.



The image shows a section titled 'Here are your registered patients'. At the top, there is a circular icon of a hand holding a smartphone with a person icon on the screen. Below the title, there is a white box containing the text 'TEST, test' on the left and a blue button labeled 'Create new request' on the right. An orange arrow points from the right side of the image towards the 'Create new request' button. Below this white box is a large blue button labeled 'Add another patient'.

The details that you provide will be verified by the Practice.

You will only need to register yourself as a parent/guardian for the patient once.